



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON DC 20350-2000

OPNAVINST 4423.3F
N4
26 Apr 2021

OPNAV INSTRUCTION 4423.3F

From: Chief of Naval Operations

Subj: EQUIPPING RESERVE FORCES

Ref: (a) DoD Instruction 1225.06 of 16 May 2012

1. Purpose. To issue Navy policy for procurement and distribution of new and or combat serviceable equipment to the Navy Reserve Forces.

2. Cancellation. OPNAVINST 4423.3E.

3. Scope and Applicability. Reference (a) provides Department of Defense policy, responsibilities and procedures for procuring and distributing items of new and combat-serviceable equipment to reserve components. Navy Reserve units must be equipped to accomplish all assigned missions and must have an equipment and distribution program that is balanced, responsive to mission requirements and sustainable. The priority for distribution of equipment, with associated support and test equipment, should be given to units scheduled to be deployed and or employed first. Equipment priorities for Ready Reserve units must be established using the same methodology as regular units having the same mobilization mission.

a. Applicable offices of the Chief of Naval Operations (CNO), systems commands and bureaus must carry out the policy and requirements in reference (a) for acquiring and distributing equipment and related logistic support to reserve components.

b. Naval commands or responsible offices proposing withdrawal, diversion or reduction of equipment from reserve components must initiate action to obtain requisite approval for such proposals.

c. Office of the CNO reserve program sponsors must coordinate action to obtain necessary approval for withdrawal, diversion or reduction of reserve component equipment.

4. Records Management.

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnave.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

5. Review and Effective Date. Per OPNAVINST 5215.17A, Deputy Chief of Naval Operation, Fleet Readiness and Logistics (CNO N4) will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency and consistency with Federal, Department of Defense, Secretary of the Navy and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



R. L. WILLIAMSON
Deputy Chief of Naval Operations
(Fleet Readiness and Logistics)

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, <https://www.secnave.navy.mil/doni>.